

Open and Universal Science
Project (OPUS)

**OPUS helps reform the
assessment of research towards
a system that incentivise
researchers to practice
#OpenScience**



PRIVACY POLICY FOR EXPERT GROUP

Privacy policy to participate in the OPUS project expert group

Horizon Europe Programme 2021 – 2027
HORIZON-WIDERA-2021-ERA-01-45
HORIZON Coordination and Support Actions
Project number: 101058471
Project name: Open Universal Science
Project acronym: OPUS

Project starting date: 1 September 2022
Project end date: 31 August 2025
Project duration: 36 months



The OPUS project is financed by European Union through the GRANT AGREEMENT no. 101058471 concluded with the European Research Executive Agency (REA), under the powers delegated by the European Commission.

Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Research Executive Agency (REA). Neither the European Union nor the granting authority can be held responsible for them.

opusproject.eu

I. About OPUS

The Open and Universal Science (OPUS) project will develop coordination and support measures to reform the assessment of research and researchers at Research Performing Organisations (RPOs) and Research Funding Organisations (RFOs) towards a system that incentivises and rewards researchers to practise Open Science (OS).

We understand the term 'Open Science' to refer to practices providing open access to research outputs, early and open sharing of research, participation in open peer-review, measures to ensure reproducibility of results, and involving citizens, civil society, and end-users in the co-creation of research and innovation agendas and content. We henceforth in this proposal employ this interpretation of Open Science with a specific focus on reforming the research(er) assessment system to incentivise and reward researchers to take up these practices.

OPUS employs a three-tiered approach to ensure representation and consensus building of key stakeholder groups in the Open Science ecosystem: (1) our large project consortium consists of researcher organisations, RPOs, RFOs, industry organisations, and experts in project management, public relations, and Open Science (2) a series of stakeholder engagement sessions will be held with the broader community to gather input and validate key project deliverables (3) an Advisory Board of key representatives will ensure expert oversight and links to the community.

OPUS will deliver a state-of-the-art of existing literature for Open Science, interventions to implement a reformed Open Science system at RPOs and RFOs, indicators and metrics to monitor the implementation of the interventions at RPOs and RFOs and to incentivise and reward researchers to practise Open Science, good practice examples of action plans to implement selections of interventions and indicators and metrics at RPOs and RFOs, and consolidated policy recommendations and feedback gathering and validation sessions with key stakeholders.

OPUS will test interventions and indicators and metrics for Open Science via action plans in 3 pilot RPOs and 2 pilot RFOs. These pilot organisations will learn from both each other and draw experience from external experts in mutual learning exercises. The results of the pilots will be translated into policy briefs and thematic workshops that will help to raise awareness, build trust, and drive the uptake of Open Science in the community.

OPUS is structured around six objectives:

- Objective 1: Conduct a comprehensive state-of-the-art on existing literature and initiatives for OS
- Objective 2: Develop a comprehensive set of interventions to implement OS at RPOs and RFOs
- Objective 3: Develop realistic indicators and metrics to monitor and drive OS at RPOs and RFOs
- Objective 4: Test the interventions and indicators and metrics via action plans in pilots at RPOs and RFOs
- Objective 5: Utilise a stakeholder-driven feed-back loop to develop, monitor, refine, and validate actions
- Objective 6: Synthesise outcomes into policy briefs and a revised OS-CAM2 for research(er) assessment.



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II. Purpose of the data collection/processing

Contact is made in the framework of an activity foreseen within OPUS to conduct a landscaping of key experts and organisations linked to Open Science. We are currently creating a contact database to be used within the framework of the OPUS project.

Individual experts are identified and contacted, with a view to merging expertise and promoting synergies among Open Science initiatives. Experts are included in a database and contacted to provide updates about OPUS activities. They are invited to participate in relevant events and provide feedback on key project outputs.

You have been contacted because partners in the OPUS consortium consider you a stakeholder with relevant knowledge and expertise in the field of Open Science.

III. Procedures/criteria to identify/contact participants

Contact details for potential expert group participants are provided by OPUS partners and from desk research on Open Science activities.

Participants are selected on the basis of their participation in Open Science-related initiatives, including projects, networks, organisations and academic activities.

All participants will be over 18 years old. Permission will be asked to use the information they provide, while securing their anonymity.

Criteria for initial contact are that the participant is recognised as having a role in the transition towards Open Science. Possible participants are approached initially by email by the OPUS partners responsible for Dissemination and Communication (ICoRSA). Follow-up emails may be sent by other members of the OPUS consortium. OPUS will supply sufficient information about the project and ask interested participants to fill in an online form and give their consent.

OPUS will obtain informed consent by asking interested participants to fill in an online form and give their consent.

IV. Type of personal data being collected

The following data will be collected for the OPUS Expert Group:

- Name/surname
- Email address
- Job title/profession
- Name of organisation/employer
- Gender
- Open Science Expertise / years of expertise

V. Data Controller

The organisation acting as the Data Controller is the OPUS project coordinator Oceanic Platform of the Canary Islands (PLOCAN).

Address: Carretera de Taliarte S/N 35214 Telde (Gran Canaria)

Data Protection Officer: DPD@plocan.eu

For further information, you can contact:

Project Lead Coordinator: Dr. Gordon Dalton, PLOCAN, Gran Canaria, Spain

Email: Gordon.dalton@plocan.eu

VI. Use of personal data

The database of contacts will be confidential and used internally by the OPUS consortium, meaning official project partners and associated partners (signatories of the OPUS project Grant Agreement). These entities will have access to the data, purely for the purpose of contributing to the OPUS objectives.

You can select the option, on the on-line survey used to sign up to the OPUS expert group, to allow your data to be shared outside the consortium, with selected projects and initiatives. If you do not select this option, your data will be removed from any such shared database.

Sharing data outside the consortium means that the database of contacts can be provided to another project or initiative working on Open Science or other directly relevant issues and seeking to make use of the expertise provided by the OPUS expert group. Participants will be informed beforehand, with full details of the proposed sharing (name of the initiative / reason for sharing data / details of data use). At that stage, participants will have to option to opt out if they do not wish for their data to be shared.

No data will be shared for financial, marketing, or commercial purposes.

VII. Rights of personal data providers

Participation in the OPUS expert group, with provision of personal data, is voluntary.

You have the option to withdraw (i.e. to request that your contact details are removed from the database) before activities commence (even if you have agreed to participate) or to discontinue at any time during the project.

Should you need more information or have a complaint about the use of your personal data, you can contact PLOCAN as the project coordinator/Data Controller and/or the Spanish Data Protection Authority (*Agencia Española de Protección de Datos*):

<https://www.aepd.es/es/la-agencia/donde-encontrarnos>

VIII. Storage of Personal Data

Data will be stored in the OPUS Microsoft Teams for the duration of the project (project ending 31st August 2023, unless any extensions are granted by the European Commission).

On completion of the project, the data will be retained at PLOCAN for a minimum of ten years and then destroyed.

Personal computers used for data storage will be kept secure at all times. The data will be kept in password-protected files.

In the unlikely event that hard copies of the database are made, they will be kept in a strongbox or safe and the data will be stored separately.

Overall analysis of the experts included in the OPUS expert group (number of participants, gender, job categories, years of experience and area of expertise in OS) will be presented in the project Deliverable 1.1, using anonymised data. This deliverable will be shared with European Commission, publicly on the CORDIS platform and on the OPUS web platforms. No personal data will be included in this deliverable.

SUMMARY INFORMATION ON DATA PROTECTION	
Data Controller	Oceanic Platform of the Canary Islands (PLOCAN)
Address of Data Controller	Carretera de Taliarte S/N 35214 Telde (Gran Canaria)
Data Protection Officer	DPD@plocan.eu
Purpose of data processing	Your data will be used as per the information provided above, solely within the framework of the OPUS project expert group.
Preservation	The data will be kept for up to 10 years after the end of the project.
Advertising	We will not send you advertising information. We will only send you information related to the activities of the OPUS project
Consent	Consent for the processing of your data is providing by selecting the relevant option on the on-line survey.
Communications	In general, only duly authorised staff of OPUS project partners may have access to the data. In no case will it be transferred to third parties except legal obligations, including requested access by the European Commission.
Rights	You can exercise your right of access, rectification, cancellation, opposition, portability or limitation to the processing of your personal data by contacting the Oceanic Platform of the Canary Islands (PLOCAN – contact details above)
Additional information	You can request additional information about the processing of your data from Data Protection Officer (contact details above)

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Email us at info@opusproject.com